

The Aitkin County Board of Commissioners met this 21st day of December, 2021 at 9:06 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle. Commissioner Donald Niemi arrived at 9:25 a.m.

Motion made by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all voting yes to approve the December 21, 2021 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING**

December 21, 2021

Attendance

The Aitkin County Board of Commissioners met this 21st day of December 2021, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Laurie Westerlund, Commissioner Niemi arrived at 9:25 a.m. Others present included: Health & Human Services Director Cynthia Bennett, Administrative Assistant to the H&HS Director Paula Arimborgo, Child Support Supervisor Julie Herbst, Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, County Administrator Jessica Seibert and Assistant to the County Administrator Brittany Searle. Aitkin County Health & Human Services Advisory Committee Vice Chairman Joel Hoppe attended via WebEx.

Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the December 21, 2021 Health & Human Services Board agenda as presented.

Minutes

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the November 23, 2021 Health & Human Services Board minutes.

Bills

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the bills.

Consent Agenda

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.

- A) Approve 2022 Access North POS; B) Approve 2022 Bethesda Lutheran Church Malmö - WIC Agreement; C) Approve 2022 Compass Counseling partners POS; D) Approve 2022 Hill City Assembly of God Church – WIC Agreement; E) Approve 2022

Call to Order

Approved Agenda

**Health & Human
Services**

Lakes & pines WRAP POS; F) Approve 2022 Letter of Agreement Dr. Donald Hughes; G) Approve 2022 LSS Guardianship POS; H) Approve 2022 McGregor Schools – WIC Agreement; I) Approve 2022 New Freedom Clinical Supervision POS; J) Approve 2022 Woodview-Oakridge POS; K) Approve 2022 Philip Tange POS; L) Approve 2022 Presbyterian Family Foundation POS; M) Approve 2022 Thomas Allen POS; N) Approve 2022 Nystrom POS; O) Approve 2022 Riverwood Healthcare Family Planning Contract

Cynthia Bennett informed the Board that insurance rates increased per MCIT but DHS rates stayed the same. All contracts on the consent agenda reflect the new insurance rates. Commissioner Napstad inquired whether there was an off ramp to guardianship programs if there was a change in the individual's situation. He doesn't want it to be a permanent situation if changes come about. Cynthia explained that there are certain safety nets in place and that family members are always looked for first. Cynthia will have Kim Larson come up with a list of what the stop gaps are and it can be emailed out to the Board or brought to the next Board meeting.

Contract

2022-2023 Child Support Cooperative Agreement

Cynthia gave a brief explanation as to why this agreement was being brought to Board. Commissioner Napstad inquired why it was not included with the other contracts in the Consent Agenda. Jessica Seibert explained that it is a two-year contract and because of certain time limits, this contract would need to be brought to Board for approval each time.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the contract.

Approval of Members to Aitkin County Health & Human Services Advisory Committee

Commissioner Wedel first applauded all the members who are serving and those that want to serve. Cynthia also remarked how thankful she was of all the members for their service.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the re-appointment of the five current members: Dawn Houser, Luke Christensen, Michelle Broadhead, Lynne Jacobs & Steven Teff and the appointment of one new member: Rebecca Koch, to the Aitkin County Health & Human Services Advisory Committee.

Directors Update

Cynthia attended the AMC conference last week and attended the HHS policy committee Meeting. The 2022 Legislature priorities remain the same.

Cynthia deferred from giving a full update on the METS system until Commissioner Marcotte was in attendance since she requested the update.

Cynthia did mention that in 2020 the state hired consultants from Gartner to conduct objective analysis of the state's modernization work including the METS system. Out of this analysis, there were several recommendations that DHS is currently implementing. We expect to see improvements at the county level with the system in the upcoming years. Commissioner Napstad expressed his concern that the new re-design does not go through the same issues as the DMV did during their re-design. He suggested asking them how they are going to avoid those same pitfalls. This led to further discussion on modernization of the systems. Cynthia acknowledged Commissioner Napstad's concerns and will take them under advisement.

Cynthia updated the Board on the progress of the re-design. We are still waiting on the design drafts from the architect. Cynthia reached out last week to see where things are at and is awaiting updates. Commissioner Westerlund inquired who the architect was and Cynthia responded ARI.

Child Support Update

Julie Herbst, HHS Child Support Supervisor, presented the Child Support update to include the Minnesota Vision and Mission. She gave an overview of the Federal Performance Measures and the Aikin County results. Julie continued to brief on the MN County disbursements, total expenditures and incentives. She concluded relaying that the Child Support program collected \$34.9 billion federally and served 13.8 million children nationally in FY2020. It is one of the most cost-effective government programs.

Commissioner Westerlund questioned who pays for establishing paternity - Julie explained that county pays with a 66% reimbursement from the state and 20% discount from LabCorp.

Commissioner Napstad questioned how you ensure the benefits are going to the needs of the child. Julie explained that Child Support does not have any control of funds once distributed. If there is a question about the child's wellbeing, then a report should be filed with Child Protection and anyone can be a reporter.

Commissioner Niemi inquired how often Child Support goes to the homes to see if everything is going ok. Julie explained that Child Support does not go to the homes. Cynthia noted that this program is Child Support. The purpose is to have the parents financially pay for their children. Child Protection Services on the other hand is the service that responds to any reports of neglect or abuse.

Committee Updates

Joel Hoppe updated the board on the December H&HS Advisory Committee meeting. Elections for Chair and Vice Chair will take place during the January 6th meeting. Commissioner Westerlund gave a brief update on the CHS Joint Powers Board meeting, talked about OPIOD and how everyone is burnt out due to COVID. AEOA Committee Update – Commissioner Westerlund was unable to attend the last meeting

Commissioner Westerlund mentioned the CARE Board met earlier in the morning. She mentioned Lynne Jacobs is the best and is very busy with the BRICK grant. They did not receive the Live Well at Home Grant. We need to rejuvenate the TRIAD group. CJI,

<p>NEMOJT, and Lakes & Pines Committees – Did not meet</p> <p>The meeting was adjourned at 10:00 a.m.</p> <p>There was no Citizens’ Public Comment</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.</p> <p>A) Correspondence File December 14, 2021 to December 20, 2021; B) Approve December 14, 2021 County Board Minutes; C) Approve December 14, 2021 Budget Hearing Minutes; D) Approve Electronic Funds Transfers \$295,076.97; E) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #40052699: General Fund \$690.75, for a total of \$690.75; F) Approve Natural Resources Advisory Committee Appointments; G) Authorize County Administrator to Approve Year End Matters; H) Approve Updated Performance Evaluation Form and Process; I) Approve Personnel Policy Updates; J) Adopt Resolution: Designate Unorg Township Polling Place;</p> <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Natural Resources Advisory Committee Appointments.</p> <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Authorize County Administrator to Approve Year End Matters.</p> <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Updated Performance Evaluation Form and Process.</p> <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Personnel Policy Updates.</p> <p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Designate Unorg Township Polling Place.</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – CPL Grant;</p>	<p>Citizens’ Public Comment</p> <p>Consent Agenda</p> <p>NRAC Committee Appointments</p> <p>Authorize County Administrator to Approve Year End Matters</p> <p>Evaluation Form and Process</p> <p>Personnel Policy Updates</p> <p>Designate Unorg Township Polling Place</p> <p>Resolution #20211221-152 CPL Grant</p>
--	---

WHEREAS, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Conservation Partners Legacy Grant Program. The application is to acquire an important landlocked property, and

WHEREAS, the Aitkin County Board of Commissioners adopted Road Easement Policy (080106-112) where it states, "... there are instances involving property in remote areas adjacent to large blocks of Aitkin County tax forfeited lands, the County may consider purchase of a remote land locked property if an easement is not deemed advisable and an exchange is not desirable to the landowner," and

WHEREAS, Aitkin County has the financial capability to meet the 10% match of non-state funds or in-kind resources.

THEREFORE, BE IT RESOLVED, IF Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced acquisition. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED, that the Aitkin County Interim Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Aitkin County Long Range Strategic Plan;

**Resolution
#20211221-153
Strategic Plan**

WHEREAS, the Long-Range Strategic Plan is a 100-year plan first adopted in 2001 and scheduled to be updated every ten years, and

WHEREAS, the management of tax-forfeited county land is guided by the Long-Range Strategic Plan, and

WHEREAS, public input and input from the Natural Resources Advisory Committee was sought and incorporated into the plan update,

THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopt the updated Long-Range Strategic Plan.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Aitkin County Long Range Strategic Plan;

**Resolution
#20211221-154
Tactical Plan**

WHEREAS, the first Tactical Plan was developed in 2012 and is scheduled to be updated every 5 years, and

WHEREAS, the Tactical Plan is a companion to the Strategic Plan, and

WHEREAS, the Tactical Plan provides the foresters with a list of forest stand to be examined for possible management during the next 5-year span, and

WHEREAS, public input and input from the Natural Resources Advisory Committee was sought and incorporated into the plan update,

THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopt the updated Tactical Plan.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members present voted to approve Property Tax Abatement Policy.

Property Tax Abatement Policy

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Property Tax Abatement;

Resolution #20211221-155 Property Tax Abatement

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voted to approve Release of Economic Development Communications RFP.

Release of Economic Development RFP

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – Award Internet Service Provider CARE-21-0011-0-FY21;

Resolution #20211221-156 Award Internet Service Provider

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 Commissioner Salaries;

Resolution #20211221-157 2022 Commissioner Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2022 County Commissioner's salary at \$34,715.20. Commissioners are not eligible to receive per diems from Aitkin County. Per diems may be accepted from other organizations in accordance with the law and the Aitkin County Code of Ethics.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 Elected Officials Salaries;

Resolution #20211221-158 2022 Elected Officials Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2022 salaries of Aitkin County Elected Officials at:

County Auditor, Kirk Peysar	\$103,630.53
County Treasurer, Lori Grams	\$ 89,016.97
County Recorder, Michael Moriarty	\$ 79,948.06
County Sheriff, Daniel Guida	\$110,761.56
County Attorney, Jim Ratz	\$139,781.60

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members present voted to approve 5-Year Capital Improvement Plan.

5-Year Capital Improvement Plan

AITKIN COUNTY BOARD

December 21, 2021

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 Levy;

**Resolution
#20211221-160
2022 Levy**

BE IT RESOLVED, the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2022 for the following funds:

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$9,801,772
Road and Bridge Fund	\$2,536,691
Solid Waste	\$252,232
Health & Human Services Fund	\$2,684,304
County Parks	\$15,000
Debt Service	\$743,573
 Total:	 \$16,033,57

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – 2022 Budgets;

**Resolution
#20211221-161
2022 Budgets**

BE IT RESOLVED, that the following 2022 budgets be set for the leviable funds of Aitkin County:

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
General Fund	\$15,416,313	\$475,800	\$15,892,113
Road and Bridge	\$10,104,821	\$0	\$10,104,821
Health & Human Service	\$6,941,033	\$429,860	\$7,370,893
Parks	\$610,100	\$24,129	\$634,229
Debt Service	\$743,573	(\$39,483)	\$704,090
 Total:	 \$33,815,840	 \$890,306	 \$34,706,146

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – 2022 Non-Levy Budgets;

**Resolution
#20211221-162
2022 Non-Levy
Budgets**

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2022.

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
Law Library	\$30,000	\$0	\$30,000
TRUST (include FTS)	\$1,777,500	\$60,688	\$1,838,188
 Resource Management	 \$465,267	 \$144,108	 \$609,375
County Surveyor	\$494,894	\$8,911	\$503,805

AITKIN COUNTY BOARD

December 21, 2021

Missing Heirs	\$0	\$0	\$0
MCIT	\$400	(\$400)	\$0
Collaborative Grant	\$70,500	\$0	\$70,500
Environmental Trust	\$13,600	\$0	\$13,600
LLCC	\$728,153	\$79,875	\$808,028

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – 2022 Boat and Water Safety Agreement Budget;

**Resolution
#20211221-163
2022 Boat &
Water Safety
Agreement
Budget**

BE IT RESOLVED, the Aitkin County Board of Commissioners approves the 2022 annual Boat and Water Safety Agreement budget in file in the Office of County Auditor in the amount of \$159,023 for a term January 1, 2022 to December 31, 2022.

	REVENUE	Co. SHARE	EXPENDITURES
Misc. Revenue	\$ 100		
Boat & Water Grant	\$ 28,375		
Co. Share		\$ 130,548	
Total			\$ 159,023

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – Fund Transfer-2022 Budget;

**Resolution
#20211221-164
Funds Transfer-
2022 Budget**

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the ConCon Trust, Unorganized Townships and County Ditch accounts to the County Road and Bridge fund. Monies to be transferred from the funds as given below. Purpose of these claims are to cover the expense of maintenance within ConCon Trust areas and Unorganized Townships with county equipment.

ConCon Trust-\$92,000 Aggregate Surfacing (exact amount based on R&B Claim)
 ConCon Trust-\$12,500 Beaver Control (exact amount based on R&B Claim)
 Unorg Townships- \$140,000 Maintenance of Roads (exact amount based on R&B Claim)
 ConCon Trust /County Ditches- \$15,000 Maintenance-County Ditches (exact amount based on R&B Claim)

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – Fund Transfers to Support Survey/GIS;

**Resolution
#20211221-165
Funds Transfers
to Support
Survey/GIS**

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following transfers of funds:

\$244,947 from Fund 10 ConCon Trust to Fund 11 Surveyor/GIS (50% of yearly cost to zero out at year end)
 \$244,947 from Fund 11 Resource Development to Fund 11 Surveyor/GIS (50% of yearly cost to zero out at year end)

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Unorganized Road and Bridge Transfers;

**Resolution
#20211221-166
Unorganized R&B
Transfers**

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the Unorganized Road and Bridge account to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the Unorganized Townships as given below. Purpose of this claim is to cover the expense of snowplowing and repairing of road in the Unorganized Townships with county equipment.

Unorg Township	
52-22	\$7,806.20
45-24	\$9,683.05
47-24	\$23,746.34
52-24	\$6,529.50
50-25	\$9,527.04
52-25	\$42,256.50
50-26	\$876.25
48-27	\$75,679.94
49-27	\$34,650.36
50-27	\$575.00
51-27	\$1,387.50
52-27	\$7,319.80
51-25	\$4,752.85

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – 2022 Unorganized Townships;

**Resolution
#20211221-167
2022 Unorganized
Townships**

BE IT RESOLVED, that the following 2022 budgets be set for Unorganized Townships:

	<u>Revenues</u>	<u>Reserve s</u>	<u>Expenditures</u>
Unorganized Road and Bridge	\$46,000		\$46,000
Unorganized Fire Fund	\$27,500		\$27,500
Unorganized Cemetery	\$2,700		\$2,700

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – 2021 Ditch Fund Budgets;

**Resolution
#20211221-168
2021 Ditch Fund
Budgets**

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets for 2021.

Fund/Account	Fund/Acct	Revenues	Reserves	Expenditures
Judicial Ditch 2	7-350	\$.60		\$1320.00
Co Ditch 5	7-353	\$0		\$440.00

AITKIN COUNTY BOARD

December 21, 2021

Co Ditch 21		\$0	\$677.00
Co Ditch 24		\$0	\$440.00
Co Ditch 28		\$0	\$498.00
Co Ditch 30	7-352	\$7	\$1320.00
Co Ditch 34		\$0	\$800.00
Co Ditch 36	7-358	\$0	\$0
Co Ditch 37	7-359	\$0	\$2640.00
St Ditch 63	7-362	\$0	\$0
St Ditch 66	7-363	\$0	\$0
Co Ditch 2	7-367	\$0	\$0
Diversion Channel		\$0	\$0
Co Ditch 23		\$0	\$440.00
Co Ditch 25	7-355	\$0	\$0
Co Ditch 42		\$0	\$1100.00
Co Ditch 58	7-361	\$0	\$0
Co Ditch 20		\$0	\$1243.00
Co Ditch 43	7-366	\$0	\$0
Co Ditch 29		\$0	\$190.00
Co Ditch 38		\$0	\$920.00
Co Ditch 14	7-369	\$0	\$0.00
Co Ditch 63	7-362	\$0	\$1275.00
St Ditch 88		\$0	\$2760.00
Co Ditch 13		\$0	\$660.00

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – County Ditch and County Development Transfers;

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the ditch accounts to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the ditch as given below. Purpose of this claim is to cover the expense of Assessment and Maintenance of ditches.

Judicial Ditch 2	\$1320.00
County Ditch 5	\$77.50
County Ditch 20	\$143.00
County Ditch 30	\$1320.00
County Ditch 37	\$2640.00
County Ditch 63	\$20.78

BE IT FURTHER RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the County Development Fund to the County Road and Bridge Fund to cover maintenance of the following County Ditches:

County Ditch 5	\$362.50
County Ditch 13	\$660.00
County Ditch 20	\$1099.65
County Ditch 21	\$676.20
County Ditch 23	\$440.00

**Resolution
#20211221-169
County Ditch and
County
Development
Transfers**

AITKIN COUNTY BOARD

December 21, 2021

County Ditch 24	\$440.00
County Ditch 28	\$497.47
County Ditch 34	\$800.00
County Ditch 38	\$920.00
County Ditch 42	\$1100.00
County Ditch 63	\$1254.22
State Ditch 88	\$2760.00
County Ditch 29	\$190.00
Mississippi River Diversion Channel	\$44477.18

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 ECRL Levy;

**Resolution
#20211221-170
2022 ECRL Levy**

BE IT RESOLVED, that the amount of \$243,535 be budgeted and levied for the year 2022 for the East Central Regional Library.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – 2021 Reserve Funds;

**Resolution
#20211221-171
2021 Reserve
Funds**

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be placed in reserve funds for fiscal year end 2021:

2021 Reserve Funds

Department	Reserve Balance as of 11/2021	2021 Funds to Reserve	Balance for 2022	Project
Court Administration	41,151.60	30,000.00	71,151.60	Court Appointed Atty Services
Court Administration	3,000.00	5,000.00	8,000.00	Office Equipment
Treasurer	5,773.82	0.00	5,773.82	Scanner/Teller Pedestals
Auditor	0.00	3,000.00	3,000.00	Computers/Office Equipment
Central Services	10,009.51	0.00	10,009.51	Dude Solutions Installation/Trai
Central Services	9,000.00	0.00	9,000.00	LEAN Trainer Training
Central Services	30,878.34	50,000.00	80,878.34	Scanning
IT	60,827.32	15,000.00	75,827.32	Network Equipment
IT	15,718.00	0.00	15,718.00	Staff Training
Administration	0.00	9,000.00	9,000.00	Attorney Services
HR	5,000.00	0.00	5,000.00	Staff Training
Election	150,000.00	50,000.00	200,000.00	Election Expenses
Attorney	10,000.00	0.00	10,000.00	Murder Trial Expenses
Maintenance	10,104.62	0.00	10,104.62	Facilities Planning

AITKIN COUNTY BOARD

December 21, 2021

Maintenance	4,900.00	0.00	4,900.00	Cleaning Equip/Computer
Building	98,006.00	60,000.00	158,006.00	Courthouse Steps Repair
Veteran Service	1262.48	2427.98	3690.46	Donations for Vets
Sheriff	90,000.00	30,000.00	120,000.00	Buildings-Future Repairs
Sheriff	18,000.00	0.00	18,000.00	Portable Radios
Sheriff	71,200.00	120,000.00	191,200.00	Enforcement/Squad Cars
Sheriff	41,992.11	0.00	41,992.11	Aitkin Co. Search & Rescue
Sheriff	48,050.39	0.00	48,050.39	Technology Funds
Sheriff	10,000.00	0.00	10,000.00	Canine Replacement
Sheriff	4,000.00	4,000.00	8,000.00	Snowmobile Replacement
Sheriff	23,910.53	0.00	23,910.53	Forfeiture
STS	20,000.00	10,000.00	30,000.00	Van
Community Corrections	1,373.95	0.00	1,373.95	Baker Foundation Grant
Community Corrections	4,500.00	(4,500.00)	0.00	Computers
FPL/Environmental Services	17,500.00	0.00	17,500.00	Vehicle Replacement
HHS - Tracked in HHS	160,000.00	0.00	160,000.00	Bldg Renovations
Economic Development	2,000.00	1400.00	3,400.00	Walleye Tank Project
TOTAL	808,158.67	385,327.98	1,193,486.65	TOTAL
Econ Development from 16.952	263,492.61	0.00	263,492.61	

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 Appropriations;

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopts the final appropriation and dues amounts payable in 2022.

**Resolution
#20211221-172
2022
Appropriations**

Dues		
North Counties Land Use Coordinating Board (10-921.6240)	\$2,000	
MN Rural Counties Caucus (MRCC) (01-44.6844)	\$2,300	
Association of MN Counties (AMC) (01-44.6845)	\$11,042	
Arrowhead Counties (01-44.6846)	\$2,750	
Joint Counties Natural Resource Board (10-921.6240)	\$1,000	
Joint Powers		
East Central Regional Library (Dept 500-500.6801)	\$242,535	

AITKIN COUNTY BOARD

December 21, 2021

Airport-McGregor (Dept 700-903.6801)	\$14,600	
Snake River Watershed (Dept 600-552.6836)	\$10,079	
Airport-Aitkin (Dept 700-903.6800)	\$20,000	
Mississippi Headwaters Board (Dept 600-552.6847)	\$1,500	
Appropriations		
		\$68,849 County Allocation \$7,700 LCWP \$4,800 Ag Inspector
Soil and Water (Dept 600-552.6801)	\$81,349	
C.A.R.E. (Dept 500-502.6848)	\$37,900	
Historical Society (Dept 500-501.6801)	\$19,000	
Historical Society Insurance (Dept 500)	\$4,050	
Ag Society (Dept 600-550.6801)	\$12,000	
Ag Society Capital Improvement (Dept 600-550.6843)	\$10,000	
Ag Society Insurance (Dept 600)	\$6,074	
ANGELS (01-044.6849)	\$3,631	
Support Within Reach (01-44.6847)	\$1,500	
	\$483,310	
Total Dues & Appropriations		

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – 2022 ACSW and Snake River Watershed Appropriations;

BE IT RESOLVED, that the budget and appropriation in the amount of \$131,349 be set for 2022 for the Aitkin County Soil and Water Conservation District (\$81,349 from the General Revenue Fund and \$50,000 from County Development Funds) and \$10,079 be set for the Snake River Watershed District.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – Coronavirus Fiscal Recovery Fund Transfer;

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the Coronavirus Relief Fund account to the Health & Human Services fund. Monies to be transferred from the Coronavirus Relief Fund as given below. Purpose of this transfer is to cover the computer equipment expenses incurred for remote work as well as salary/benefits of staff responding to the COVID-19 pandemic.

Transfer from Coronavirus Relief Fund – Fund 22

Computer Equipment	\$25,000
Human Services Staffing	\$92,695

Resolution #20211221-173 2022 ACSW and Snake River Watershed Appropriations

Resolution #20211221-175 Coronavirus Fiscal Recovery Fund Transfer

Total to Health & Human Services – Fund 05 \$117,695

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Opioid Settlement;

**Resolution
#20211221-176
Opioid Settlement**

Authorizing county staff to execute all necessary documents to ensure County participation in the multistate settlements relating to opioid distributors and manufacturers, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement, and declaring support for an amendment to Minn. Stat. § 256.043, subd. 3(d).

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against manufacturers and distributors of prescription opioids related to the opioid crisis; and

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several pharmaceutical distributors, McKesson, Cardinal Health, and AmerisourceBergen, as well as opioid manufacturer Johnson & Johnson, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

WHEREAS, there is a deadline of January 2, 2022, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota’s local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement (the “State-Subdivision Agreement”); and

WHEREAS, during negotiations of the State-Subdivision Agreement, representatives of Minnesota’s counties prioritized flexibility in how local governments may use settlement funds for opioids abatement and remediation and advocated for counties to receive settlement allocations directly rather than using the distribution mechanism detailed in Minn. Stat. § 256.043, subd. 3(d); and

WHEREAS, in order to achieve the goals of flexibility and direct allocation, Minn. Stat. § 256.043, subd. 3(d), must be amended to remove a provision which would otherwise appropriate approximately 50 percent of the state’s settlement allocation to county social service agencies for statutorily-prescribed use(s); and

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota; now, therefore,

BE IT RESOLVED, Aitkin County supports and agrees to the State-Subdivision

Agreement; and

BE IT FURTHER RESOLVED, Aitkin County supports and opts in to the multistate settlements with McKesson, Cardinal Health, and AmerisourceBergen, and with Johnson & Johnson; and

BE IT FURTHER RESOLVED, Aitkin County authorizes county staff to execute all necessary documents to ensure County participation in the multistate settlements, including the Participation Agreement and accompanying Release, and in the State-Subdivision Agreement; and

BE IT FURTHER RESOLVED, Aitkin County, supports the amending of Minn. Stat. § 256.043, subd. 3(d), to remove a provision which would appropriate approximately 50 percent of the state's settlement allocation to county social service agencies via the existing Opiate Epidemic Response Fund distribution mechanism for statutorily-prescribed use(s)

Jessica Seibert, County Administrator updated the Board on the following:

- Re-District Meeting
- Regional FRF Call
- Regular 1:1 Meetings
- OSHA-ETS Call

The Board discussed: CHS, HHS Advisory, CARE, Snake River and ACA.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:35 a.m. until Tuesday, January 4, 2022 at the Aitkin County Government Center.

Administrator Updates

Board Discussion

Adjourn



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners



Jessica Seibert
County Administrator